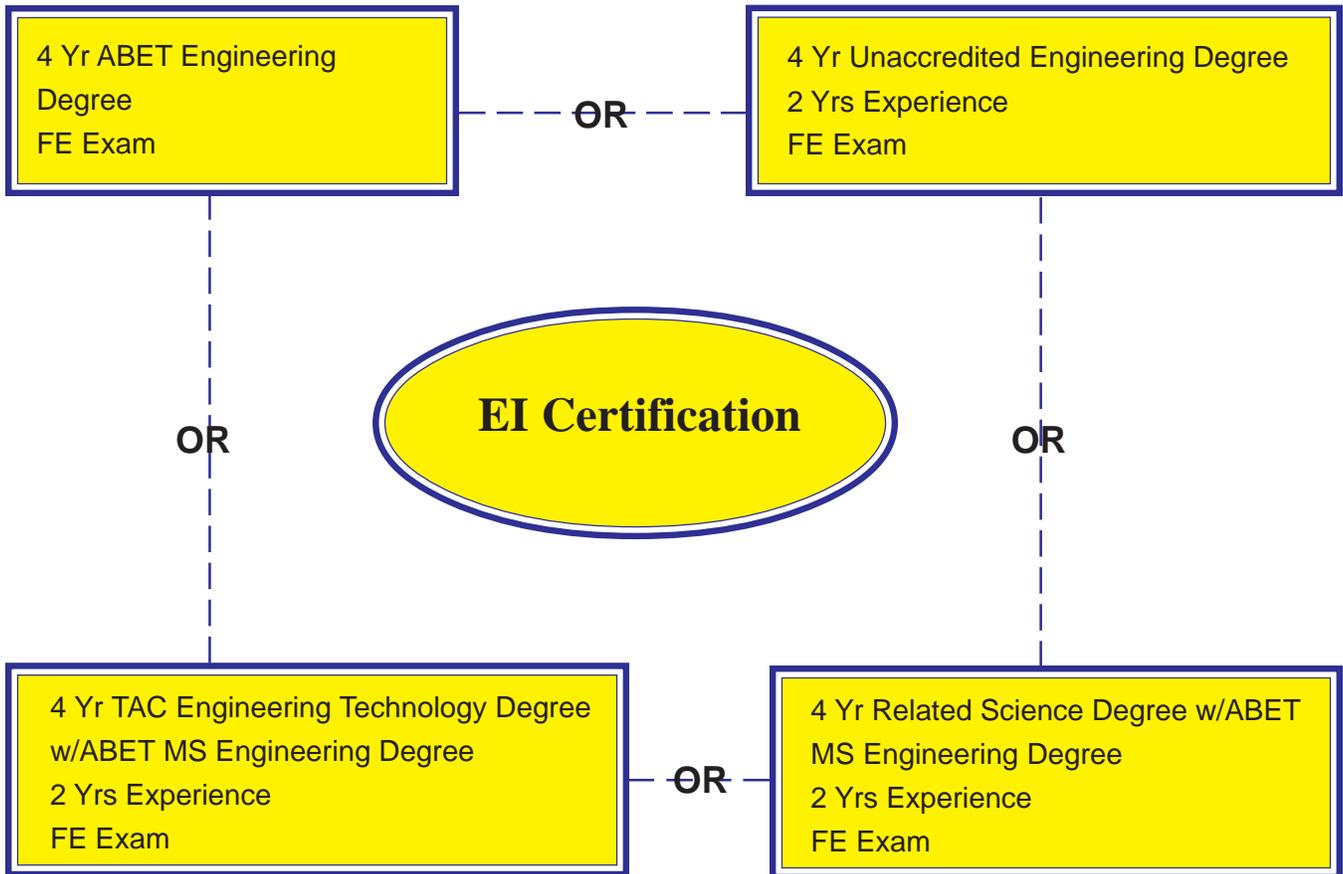


4 Paths to EI Certification



FE Exam and EI Certification Requirements

If you are uncertain if you meet the requirements, complete a pre-application form and submit for approval prior to submitting the application.

Education and Experience Requirements

[See Chart on Previous page](#)

Applicants submit the following items:

- Application with all questions answered
- Application fee
- **Graduates of Foreign Universities and Graduates with a non-engineering degree + MS degree cannot file an application until your education has been approved by the board**

Graduates of Foreign Universities

If your BS degree is from a foreign university, you must have your completed evaluation submitted and approved by the Board PRIOR to filing an application regardless of additional degrees received. If you want to take the April exam, your transcript evaluation must be submitted by the filing deadline for the December board meeting. If you want to take the October exam, your evaluation must be submitted by the filing deadline for the May board meeting. Contact NCEES at www.ncees.org to start the evaluation process. This is the only provider we accept. **There is no waiver for this requirement. – If you have an AACRAO or Josef Silney evaluation performed prior to July 1, 2009, we would accept those evaluations.**

Graduates with non-engineering BS degree from a regionally accredited school + an ABET MS in engineering

If your BS degree is not in engineering and is from a regionally accredited school, you must submit a Request for Board Evaluation of Related Science form and transcripts directly from the school and be approved by the Board PRIOR to filing an application. If you want to take the April exam, your transcript evaluation and transcripts must be submitted by the filing deadline for the December board meeting. If you want to take the October exam, your evaluation and transcripts must be submitted by the filing deadline for the May board meeting. The form is on the website under Forms & Status then under FE Application Form. **There is no waiver for this requirement.**

EI Certification

You must submit the following in order to be certified:

- Transcript directly from the college/university showing degree and date received (if not previously submitted)
- Supplemental experience record (if experience is required)
- Experience verification (if experience is required)

All information for certification must be received in the Board office by the agenda deadlines of the next board meeting.

Experience Requirement for those who do not have an ABET BS engineering degree

All experience must be verified by PE Supervisors or Associates who were licensed prior to the time being verified. If no PE supervisors or associates were inside or outside the company that you worked with that has personal knowledge of your experience, if there was a graduate engineer in the company, that individual can file an experience verification form and background information form for the board's review. If the board determines they are substantially equivalent to a PE at the time you worked with them, you will get credit for the experience. If not, no credit will be given.

The Board's policy on experience prior to graduation is that you must have been in a formal co-op program through the school or it took you 6 years or longer to receive your degree and you were working gaining engineering experience under a PE. The maximum credit the Board will consider is 6 months. Experience must be verified by a PE in order for the Board to review.