

Alabama Board of Licensure for  
Professional Engineers and Land Surveyors



PO Box 304451  
Montgomery, AL 36130-4451  
334-242-5568  
866-461-7640  
www.bels.alabama.gov

Complaint Form

1. **Name of Subject:** (Required)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Numbers (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Employer \_\_\_\_\_ Telephone Number \_\_\_\_\_

Employer Address \_\_\_\_\_

Email: \_\_\_\_\_

2. **The Subject is:**

Licensed Professional Engineer - License No. \_\_\_\_\_ (if known)

Licensed Professional Surveyor - License No. \_\_\_\_\_ (if known)

Engineering and/or Land Surveying Firm - CA No. \_\_\_\_\_ (if known)

Unlicensed individual or un-certificated firm \_\_\_\_\_

3. **Complainant:** (Required)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Numbers: (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

Email: \_\_\_\_\_

4. **My complaint is regarding:**

A violation of the (law) Code of Alabama \_\_\_\_\_

A violation of the Rules of the Board's Administrative Code \_\_\_\_\_

Un-licensed Practice \_\_\_\_\_

Other \_\_\_\_\_



8. List the names, addresses and telephone numbers of all known individuals that possess information in this matter, and whose testimony should be considered by the Board to determine the final disposition of this complaint.

1. Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

2. Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

3. Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_

9. Have you entered litigation regarding this matter? Yes  No

**Complaints:** Must be filed within two years of the date the violation occurred or within two years of the date of the discovery of the violation, but no later than 10 years from the date of the violation. Violations caused by fraud, deceit, or concealment are not subject to the 10-year time limitation.

**Board Powers:** Title 34, Chapter 11 of the Code of Alabama grants the Board the power to reprimand, censure, place on probation, or fine (up to \$2,500 per violation) any licensee, intern or certificated firm found guilty of violations of the Chapter or the Rules of the Board. It also authorizes the Board to assess a civil penalty (up to \$2,500 per violation) to any un-licensed person or un-certificated firm found guilty of violations of the Chapter.

**Property Boundary Line Disputes:** The Board has no jurisdiction over property boundary line issues. This type of complaint should be submitted to the appropriate court system.

**Restitution:** The Board cannot require individuals or firms to provide restitution. Matters regarding restitution should be submitted to the appropriate court system.

**Litigation:** Complaints submitted for investigation that involve matters that have also been presented to a court for action may or may not be placed on hold pending the outcome of the litigation. The Board will make the determination on a case by case basis; however, any complaint that concerns an on-going situation that immediately adversely impacts the public health, safety or welfare will not be placed on hold.

\*\*\*\*\*  
My signature indicates I understand this matter may involve a formal proceeding at which I may be required to testify. I request the Board accept this complaint as a matter within its jurisdiction.

\_\_\_\_\_  
Signature of Complainant (Required)

\_\_\_\_\_  
Date