

# Guidelines for Requesting a List of Licensed Professional Engineers, Land Surveyors or Certified Engineer Interns or Land Surveyors or Exam Applicants in Alabama

- **We must receive:**

Request form detailing what information you are requesting, if it needs to be sorted, what it will be used for, where the information should be sent and the date you need the information or complete our request form

Payment by check or money order made payable to PE & LS Fund **must be sent with the request form**

- **Type of information we provide:**

Name & Mailing Address Only

- **Information that will NOT be provided**

Date of Birth

Exam Information

Phone Numbers

Social Security Numbers

**E-mail information**

- **We can sort by:**

In State and Out of State

Zip Code

By License (i.e. PE, LS, PE/LS, EIT or LSIT). **Since we do not license by discipline, we can not sort by discipline**

Active, Inactive and Retired Licenses

Exam applicants (PE, LS, EIT or LSIT and by all applicants or just for a certain test date)

<b>*Format Available</b>	<b>Price</b>
Email or CD	\$ 75.00 minimum charge
1,000 labels	\$ 75.00
2,000 labels only	\$106.00
3,000 labels only	\$137.00
4,000 labels only	\$168.00
5,000 labels only	\$197.00
10,000 + labels only	\$359.00

- It will take approximately two weeks from the date we receive your request and payment for you to receive your completed request.

## Request for Labels, Disk or E-Mail of Alabama's Database

(It will take approximately two weeks from the date we receive  
your request and payment for you to receive the information requested)

**Send Request and check made payable to PE & LS Fund to:**

**Alabama PE & LS Board  
PO Box 304451  
Montgomery, AL 36130-4451**

<b>Information Requested Will Include:</b>	<b>Name &amp; Mailing Address Only</b>
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	Information Sorted By:		
Check all that apply	License, Certification or Exam Applicants	In State, Out of State or Both	Active, Inactive, Retired, or All
	PE Licenses (can not sort by discipline)		
	LS Licenses		
	EI Certifications (can not sort by discipline)		
	LSI Certifications		
	Zip Code (provide zip codes you want sorted)		
	Entire database - 15,000+ licensees and certifications (includes PE, LS, EI and LSI) (Also includes Active, Inactive and Retired Licenses)		
	Exam applicants (approved only - specify PE, LS, FE or FLS and all applicants or for just a certain test date)		
	Engineering or Land Surveying Companies		

**\*\* Inactive** - still licensed but totally separated from the profession of engineering and/or land surveying in Alabama

**\*\* Retired Status** - still licensed but totally retired and no longer employed in any business in Alabama

<b>Reason for Wanting the Information (a reason must be listed)</b>

Check your 1 <sup>st</sup> & 2 <sup>nd</sup> Choice	How do you want this information
	E-mail (specify format - can be tab or comma delimited or Excel) <small>**database may be too large to e-mail</small>
	CD (provide mailing address and specify which format - can be tab or comma delimited, or Excel)
	Labels (provide mailing address)

**Company/Person Requesting** \_\_\_\_\_

**Phone Number** \_\_\_\_\_

**Email Address information should be sent to** \_\_\_\_\_

**Date information needed** \_\_\_\_\_

**To check the status of your request please email Rick Huett at [rick.huett@bels.alabama.gov](mailto:rick.huett@bels.alabama.gov)**