

Alabama State Board of Licensure for
Professional Engineers and Land Surveyors
P.O. Box 304451
Montgomery, Alabama 36130-4451
(334) 242-5568
www.bels.alabama.gov



Board Use Only:

Date Received	Master File Number	
<input type="text"/>	<input type="text"/>	
Entry/Receipt #	Amount	Date Reinstated
R - <input type="text"/>	<input type="text"/>	<input type="text"/>

License (Professional Engineer or Professional Land Surveyor)	Lic #
<input type="text"/>	<input type="text"/>

Name & Home Address	<input type="checkbox"/> Preferred Mailing Address
<input type="text"/>	

Company Name & Address	<input type="checkbox"/> Preferred Mailing Address
<input type="text"/>	

The Instructions for Completing the Reinstatement Application are on the website.

In order to reinstate your license, you must **complete both sides** of this form. Sign (original signature), date and return the form with the appropriate fee. **You must provide supporting documentation for the courses listed on the back.**

IMPORTANT

If you are licensed as a Professional Engineer and Professional Surveyor, you will be required to complete a reinstatement application and submit fees for each license.

FEE / PDH SCHEDULE

License Status	License Lapsed 12/31/13	License Lapsed 12/31/12	License Lapsed 12/31/11	License Lapsed 12/31/10
Active	\$295/15PDH	\$345/30PDH	\$395/30PDH	\$445/30PDH
Inactive	\$295	\$345	\$395	\$445
Retired Under 65 (If in retired status as of last renewal)	\$105	\$145	\$195	\$245
Retired Under 65 (If not in retired status as of last renewal)	\$295	\$345	\$395	\$445
Retired Over 65 (If in retired status as of last renewal)	\$70	\$110	\$160	\$210
Retired Over 65 (If not in retired status as of last renewal)	\$260	\$310	\$360	\$410

Part I - Affirmation of Eligibility for Reinstatement (Check our website under "License Search" for the date your license lapsed and the date you last renewed. After completing part I, continue to parts II & III on reverse)

- A. My license lapsed on 12/31/_____
- B. I last renewed my license on ____/____/____ in the following status: Active Inactive Retired
 I have never renewed my license. My initial date of licensure was ____/____/____
- C. Please reinstate my license status to: Active Inactive Retired
 I have attached documentary evidence for the Professional Development Hours listed on the reverse side. (Only required for reinstatements to "Active" status)
- D. **Answer all the following: (Mandatory)**
- Yes No
 Have you been convicted of a felony or misdemeanor (other than a minor traffic violation) or entered a nolo contendere plea or entered a plea under the First Offender Act since your original licensure or last renewal (whichever is most recent)?
- Have you been subject to disciplinary action by this or any other licensing board since your original licensure or last renewal (whichever is most recent)?
- E. **Citizenship Declaration. Must Check Appropriate Box and Proof of Citizenship must be submitted**
- I am a United States citizen
- I am not a United States citizen. (I have a Permanent Resident Card)
- I am not a United States citizen. (I have a Temporary Status Document)
- F. **I hereby enclose my check for reinstatement fee and certify that:** I have met all requirements for reinstatement set forth by the Code of Alabama, 1975, 34-11-8 and the Board's Administrative Code. I have not performed or offered to perform engineering and/or land surveying in the State of Alabama during the period my license was in lapsed status and that any misrepresentation will subject me to disciplinary action by the Board. I agree to abide by the Code of Ethics as contained in Chapter 330-X-14 of the Administrative Code. I hereby attest that all information contained herein is true and correct.

Signature _____ Date _____

E-Mail Address _____ Daytime Phone No. _____

Part II - Detailed Listing of Activities - Professional Development Hours (PDH) Earned

All activities must be relevant to the practice of engineering or land surveying and may include technical, ethical, or managerial content. Please read the instructions before completing. This part may be duplicated if necessary. **You are required to send documentation of these activities and of the claimed carried forward PDH's listed under Part III b. PDH's must have been completed after date of last renewal.**

Activity Dates mm/dd/yy	(A) Sponsoring Organization's Name (B) Location (City & State)	(A) Title/Description & (B) Instructor's/Speaker's Name	Activity (see chart below)	PDH
	(A) (B)			

Activities - Type and Description	PDH Units	Part III - Totals
A.1 Successfully completing college or university sponsored courses	1 Semester hr = 45 PDH 1 Qtr hr = 30 PDH	a. Total PDH claimed since last renewal period
A.2 Successfully auditing qualifying college or university sponsored courses	1 Sem hr = 15 PDH 1 Qtr hr = 10 PDH	b. PDH's carried forward from last renewal period
B. Successfully completing qualifying courses which are awarded Continuing Educational Units (CEU)	10 PDH for each CEU	c. Total available for credit this year (Line a + Line b) Must have a minimum of 15 PDH
C. Successfully completing tutorials, short courses, correspondence courses, televised courses, internet courses or videotaped courses	1 PDH for each contact hour	d. Total to be carried forward to next year Line c minus 15 but not to exceed 15
D. Attending seminars, in-house programs, workshops, or professional or technical presentations made at meetings, conventions or conferences	1 PDH for each contact hour	e. Special Requirements: PLS Licensees -
E. Teaching, presenting, or instructing as described in (a) through (d)	2 PDH earned in teaching or instructing in activities A-D	Indicate the date listed on the Board's website under License Search of your last Alabama Surveying Standards course completed. <input type="text"/>
F. Authoring published papers articles, books, or accepted licensing exam items	Cannot be claimed until published. Cannot exceed 10 PDH	If you have completed an Alabama Surveying Standards course since last renewal, please indicate date of completion. <input type="text"/>
G. Receiving a United States patent	Cannot be claimed until awarded. Cannot exceed 10 PDH	A minimum of 6 PDH credits must be earned by attending a seminar or course on Alabama Surveying Standards every 4 years.
H. Actively participating in professional or technical societies as defined in 330-X-13-.02(8)(f)	2 PDH per organization Cannot exceed 6 PDH	